

**PERMITTED USE PERMIT
APPLICATION CHECKLIST**



***Incomplete applications will not be accepted or held.
All required items shall be submitted.***

Notice: All submitted permitted use permit applications shall be reviewed in accordance with §9-5-070 of the Draper City Municipal Code and all other applicable codes. Application submission in no way guarantees approval by a certain timeframe. It is strongly advised that all checklist items be submitted and fees be paid well in advance of any anticipated deadlines.

| Staff Review | Applicant Review | ITEM | NOTES |
|--------------------------|--------------------------|---|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Application Fee | Permitted Use Fee = \$50 |
| <input type="checkbox"/> | <input type="checkbox"/> | One (1) PDF Copy | Set of schematic plans and supporting materials as required for the specific permitted use being requested, as outlined in City Code and determined by the Zoning Administrator. |
| <input type="checkbox"/> | <input type="checkbox"/> | Overview of Proposed Use | A written narrative describing the nature of the permitted use, including information about the proposed use (describe the proposed use, including information such as required parking, hours of operation, expected patrons and/or employees, proposed site improvements, etc.). |
| <input type="checkbox"/> | <input type="checkbox"/> | On a separate sheet of paper, respond to the following questions: | <ol style="list-style-type: none"> 1. Is this use permitted in the zone in which this use is proposed? 2. Does the proposed use conform to the development standards in the applicable zone? 3. Does the proposed use conform to the general regulations and regulations for specific uses set forth in this Title? 4. Is the proposed use located on any land classified as a primary or secondary conservation area or sensitive land? (This excludes land that is expressly permitted in the Draper City Municipal Code.) 5. Is the proposed use located in any protected area shown on a natural resource inventory? 6. Please identify any other applicable requirements of the Draper City Municipal Code & explain how the proposed use conforms to these requirements. |
| <input type="checkbox"/> | <input type="checkbox"/> | Natural Resources Inventory (NRI) | NRI, if applicable See Draper City Municipal Code Chapter 9-24 to see if NRI is required for your site. |

**PERMITTED USE PERMIT
APPLICATION AFFIDAVIT**



PROPERTY OWNER

STATE OF UTAH }
 } ss
COUNTY OF SALT LAKE }

I (we), _____, being duly sworn, depose and say that I (we) am (are) the owner(s) of the property identified in the attached application and that the statements herein contained and the information provided in the attached plans and other exhibits are in all respects true and correct to the best of my (our) knowledge. I (we) also acknowledge that I (we) have received written instructions regarding the process for which I (we) am (are) applying. I (we) further declare:

- While city staff may offer suggestions regarding my (our) application, I (we) understand I (we) am (are) responsible to ensure the application complies with the Draper City Municipal Code and all other applicable state and federal laws;
- I (we) acknowledge City staff cannot bind the City and the decision-making body with jurisdiction has the sole authority to review and approve my (our) application; and
- I (we) am (are) free to retain advisors of my (our) own choosing to assist me (us) with all aspects of my (our) application.

Optional:

I (we) authorize as my (our) agent(s), _____, to represent me (us) regarding the attached application and to appear on my (our) behalf before any administrative or legislative body in the City considering this application and to act in all respects as our agent in matters pertaining to the attached application.

(Property Owner)

(Property Owner)

Subscribed and sworn to me this _____ day of _____, 20_____.

(Notary)
Residing in Salt Lake County, Utah

My commission expires: _____