

**ADMINISTRATIVE INTERPRETATION
APPLICATION CHECKLIST**



***Incomplete applications will not be accepted or held.
All required items shall be submitted.***

Notice: All submitted administrative interpretation applications shall be reviewed in accordance with § 9-5-170 of the Draper City Municipal Code and all other applicable codes. Application submission in no way guarantees placement of the application on any particular agenda of any City reviewing body. It is strongly advised that all checklist items be submitted and fees be paid well in advance of any anticipated deadlines.

Staff Review	Applicant Review	ITEM	NOTES
☐	☐	Application Fee	Administrative Interpretation Fee - \$50.00
☐	☐	On a separate sheet of paper, responses to the following:	<ol style="list-style-type: none"> 1. What are the specific provision or provisions of Title 9 for which you are requesting an interpretation? 2. What are the specific facts of the situation which illustrate the need for an administrative interpretation? 3. What is the precise interpretation you believe to be correct? <p>If you are requesting a use interpretation, please also provide the following:</p> <ol style="list-style-type: none"> 4. A statement explaining why the proposed use should be deemed as included within a use category allowed by the zoning district applicable to the property. 5. Documents, statements, and other evidence demonstrating that the proposed use will conform to all use limitations established by the zoning district applicable to the property.

**ADMINISTRATIVE INTERPRETATION
APPLICATION AFFIDAVIT**



PROPERTY OWNER

STATE OF UTAH }
 } ss
COUNTY OF SALT LAKE }

I (we), _____, being duly sworn, depose and say that I (we) am (are) the owner(s) of the property identified in the attached application and that the statements herein contained and the information provided in the attached plans and other exhibits are in all respects true and correct to the best of my (our) knowledge. I (we) also acknowledge that I (we) have received written instructions regarding the process for which I (we) am (are) applying. I (we) further declare:

- While city staff may offer suggestions regarding my (our) application, I (we) understand I (we) am (are) responsible to ensure the application complies with the Draper City Municipal Code and all other applicable state and federal laws;
- I (we) acknowledge City staff cannot bind the City and the decision-making body with jurisdiction has the sole authority to review and approve my (our) application; and
- I (we) am (are) free to retain advisors of my (our) own choosing to assist me (us) with all aspects of my (our) application.

Optional:

I (we) authorize as my (our) agent(s), _____, to represent me (us) regarding the attached application and to appear on my (our) behalf before any administrative or legislative body in the City considering this application and to act in all respects as our agent in matters pertaining to the attached application.

(Property Owner)

(Property Owner)

Subscribed and sworn to me this _____ day of _____, 20____.

(Notary)
Residing in Salt Lake County, Utah
My commission expires: _____