

**FINAL PLAT
APPLICATION CHECKLIST**



***Incomplete applications will not be accepted or held.
All required items shall be submitted.***

Notice: All submitted final plat applications shall be reviewed in accordance with §17-4-030 of the Draper City Municipal Code and all other applicable codes. Application submission in no way guarantees placement of the application on any particular agenda of any City reviewing body. It is strongly advised that all checklist items be submitted and fees be paid well in advance of any anticipated deadlines.

Staff Review	Applicant Review	ITEM	NOTES
<input type="checkbox"/>	<input type="checkbox"/>	Application Fee	Number of Lots: _____ (up to two (2) reviews) _____ Final Plat Fee- \$2,000.00 plus \$100.00/unit or lot for lots 1-50; \$40.00/unit or lot for lots 51 and above. _____ Final Plat in Hillside District Fee- \$2,000.00 plus \$200.00/unit or lot for lots 1-50; \$80.00/unit or lot for lots 51 and above. _____ Review after 2nd review- \$3.00/unit or lot.
<input type="checkbox"/>	<input type="checkbox"/>	Subdivision Plans One (1) PDF Copy	Set of updated schematic plans from the Preliminary Subdivision Plat application, with all outstanding redlines addressed. The drawings shall be drawn to scale no smaller than 1" = 20'.
<input type="checkbox"/>	<input type="checkbox"/>	Final Plat One (1) PDF Copy	<ul style="list-style-type: none"> • Final plat prepared in accordance with Section 17-4-030 of the Draper City Municipal Code. Please note the physical Mylar copy will need to be printed and submitted to the City after approval of the application and prior to recordation. • Drawn at a scale no greater than 1"=80'. • North arrow, subdivision name, month and year. • Layout with the names & widths of existing & future road right of ways. • A tie to a permanent survey monument at a section corner. • An accurate and complete survey to second order accuracy. • Boundary lines of the subdivision with bearings & distances. • Layout & dimensions of proposed lots with lot areas in square feet and addresses. • Location, dimensions, & labeling of other spaces including open spaces, parks, trails, & public spaces. • Easements shown on all lots. • Owner's dedication language. • Signature blocks for utilities, agencies, and city departments as prescribed in DCMC.

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Staff Review	Applicant Review	ITEM	NOTES
<input type="checkbox"/>	<input type="checkbox"/>	Street Tree Plan	Street Tree Plan prepared in accordance with Section 17-5-060 of the Draper City Municipal Code and the Draper City Tree Guide
<input type="checkbox"/>	<input type="checkbox"/>	HOA Documents (when applicable)	

**FINAL PLAT
APPLICATION AFFIDAVIT**



PROPERTY OWNER

STATE OF UTAH }
 } ss
COUNTY OF SALT LAKE }

I (we), _____, being duly sworn, depose and say that I (we) am (are) the owner(s) of the property identified in the attached application and that the statements herein contained and the information provided in the attached plans and other exhibits are in all respects true and correct to the best of my (our) knowledge. I (we) also acknowledge that I (we) have received written instructions regarding the process for which I (we) am (are) applying. I (we) further declare:

- While city staff may offer suggestions regarding my application, I (we) understand I (we) am (are) responsible to ensure the application complies with the Draper City Municipal Code and all other applicable state and federal laws;
- I (we) acknowledge City staff cannot bind the City and the decision-making body with jurisdiction has the sole authority to review and approve my (our) application; and
- I (we) am (are) free to retain advisors of my (our) own choosing to assist me (us) with all aspects of my (our) application.

Optional:

I (we) authorize as my (our) agent(s), _____, to represent me (us) regarding the attached application and to appear on my (our) behalf before any administrative or legislative body in the City considering this application and to act in all respects as my (our) agent in matters pertaining to the attached application.

(Property Owner)

(Property Owner)

Subscribed and sworn to me this _____ day of _____, 20____.

(Notary)
Residing in Salt Lake County, Utah

My commission expires: _____